



Sport - Opportunities - Lives

ARSENAL GAP YEAR PROGRAMME

Arsenal Hub
56 Benwell Road
London
N7 7BA

CONFIDENTIAL

APPLICATION FORM

Please return to the above address.

All sections must be completed in order for your application to be considered.

In partnership with The SOL Foundation, Arsenal in the Community are able to offer a defined amount of scholarship positions on to the Arsenal Gap Year Programme, starting on Wednesday 1st August 2018. This includes registration, the training, travel and qualification costs during Stage 1, placements for Stages 2 and 3 and options for a living allowance for the 11-month programme.

Stage 1: 5 months of Coach Education training at the Arsenal Hub. Includes gaining FA Level 1 and 2 Block 1 Coaching qualifications as well as Teaching English as a Foreign Language (TEFL) qualification.

Stage 2: On the condition that the participant has successfully completed Stage 1 to the satisfaction of Arsenal in the Community and The SOL Foundation, the participant will be invited to partake on a three-month abroad placement at one of Arsenal's community partners around the world, coaching football and teaching English to children and young people.

Stage 3: An additional three-month abroad placement.

Potential applicants must be 18 or older on 1st August 2018 and will need to demonstrate a willingness to learn and a responsible attitude. After the programme finishes in July 2019, recipients of the scholarship will continue to be involved with the programme as mentors for the August 2019 intake, meeting with their mentee monthly prior to the mentee's Stage 2 placement.

Successful candidates will also need to write reports to comply with both Arsenal in the Community and The SOL Foundations' monitoring and evaluation procedures both during their participation and up to a period of two years after the programme has completed.

The scholarships are strictly only open to potential participants who would not otherwise have the means to participate on the programme for the 11-month period, whereat applications will be categorised for UK domiciled and internationally domiciled candidates.

Please give addresses and telephone numbers where you can be contacted, including a daytime telephone number.

Surname _____

First name(s) _____

Mr/Ms, or preferred title _____

Address _____

Telephone (daytime) _____

Telephone (evening) _____

Email Address _____

Describe yourself in 3 words: _____

What is your biggest achievement in the last 3 years?

Why did you choose this achievement?

QUALIFICATIONS

Starting with the most recent, please give details of your education, qualifications and training relevant to this application.

DATES		Details of education, school, college or organisation, qualifications obtained relevant to the application
FROM	TO	

TRAINING

DATES		Details training relevant to the application
FROM	TO	

EMPLOYMENT HISTORY

Starting with your present or most recent job, please give a summary of all employment, including any freelance and relevant unpaid work.

DATES		Name of employer and nature of business, job title, <i>brief</i> details of your responsibilities.
FROM	TO	

About You

Use this section to outline why this scholarship would be important to you. This is your opportunity to tell us all about you and why you should receive this scholarship.

- What skills and experiences would you hope to gain from being on this programme?
- How can being on the programme support you to achieve your goals?
- How would this scholarship influence your next three-five years and your engagement in community projects?

Please also indicate the extent to which you believe your skills, abilities and experience are suitable for a place on the Arsenal Gap Year programme. We recommend you continue on an additional page if necessary.

About the Scholarship:

The offer targets to young people who come from deprived backgrounds and/or a lower income family background.

Successful applicants will have verifiably demonstrated that they meet three areas of selection criteria. You can gain a scholarship based on your personal background, financial need and ability to demonstrate your full commitment to all parts of the programme – including the two years following.

Please give detail of how you can demonstrate your commitment to completing a long-term task at hand and showing resilience to carry on when others might quit.

Please tell us about your personal background as mentioned above:

Without the scholarship, you would not be able to participate on the programme?

Yes No

If not, please demonstrate why you would not be able to:

What is your actual annual household income? (Not including earnings from part-time work, benefits or tax credits)

- £0 – 20 000
- £20 000 – 30 000
- £30 000 – 40 000
- £40 000 – 50 000
- £50 000 +

With regards to your independent status, are you the financial responsibility of your parents/guardians?

Yes No

I acknowledge that should I be successful in my application I would need to show evidence of the above through the correct submission of documents to support my application and be willing to complete the programme for the full duration and continue as a scholar alumni – mentoring the next scholars and compiling reports on my progress throughout my time with the Club.

Signed:

PERSONAL DETAILS

Do you have the right to work in the UK?

Yes No

Will you require a visa to take part in the Arsenal Gap Year programme?

Yes No

If you are invited to attend for interview, do you have any special requirements?

Criminal Record Checks

The club is committed to safeguarding and promoting the welfare of all children, young people and adults at risk. As part of the club's Recruitment Policy, you are required to complete this self-declaration. Further information regarding criminal record checks and self-declarations can be accessed from the the club's Safer Recruitment Guidance which is available from the Safeguarding Team (safeguarding@arsenal.co.uk).

1. Do you have any convictions, cautions, community resolutions, reprimands or final warnings which are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)?*

YES / NO

**due to the nature of the role that you are applying for, spent convictions are to be disclosed by virtue of the Rehabilitation of Offenders Act Exception Order. The amendments to the Exceptions Order 1975 (2013) provide that certain spent convictions and cautions are "protected" and are not subject to disclosure to employers, and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found on the Disclosure & Barring Service or Nacro website.*

If **YES**, please give details:

.....
.....
.....

2. Are you a person who has been investigated, or is currently being investigated by any Social Services or Police department as being an actual or potential risk to children, young people or adults at risk?

YES / NO

If **YES**, please give details:

.....
.....
.....

3. Are you a person who has ever been, or is currently, barred from working with children, young people or adults at risk? **(Please note: it is an offence for a barred person to apply for a position in regulated activity)**

YES / NO

If **YES**, please give details:

.....
.....
.....

REFERENCES

Please give the name and address of two referees. These could be your most recent employer, personal or academic referees. Please do not use a family member as a referee.

1

Name _____

Address _____

Telephone _____

Email address _____

Relationship to you _____

2

Name _____

Address _____

Telephone _____

Email address _____

Relationship to you _____

DECLARATION

I agree that any offer of placement on the Arsenal Gap Year programme is subject to satisfactory references, CRB check, medical information supplied and a medical examination (if required). I confirm that the information supplied by me on this form is correct.

SIGNATURE _____ DATE _____

PRINT NAME _____

ARSENAL FOOTBALL CLUB POLICY STATEMENT ON RECRUITMENT OF EX-OFFENDERS

The club recognises the contribution that ex-offenders can make and welcome such applications. A person's criminal record will not, in itself, debar that person from being appointed to a post. Suitable applicants will not be refused posts because of offences which are not relevant to, and do not place them at or make them a risk in, the role for which they are applying. Any information given will be treated in the strictest confidence.

It is important that applicants understand that failure to disclose all convictions, cautions, reprimands or final warnings that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) could result in disciplinary proceedings, dismissal or terminations of contracts/agreements.

Please note that the information you have given on this form will not be disclosed outside Arsenal in the Community, HR and Safeguarding Teams without your consent. The decision to invite you to attend an interview will be based on the information you provide on this form. It is therefore important that ALL sections are completed. Please do not attach your CV as this will not be considered.

If you require any further information, please email gapyear@arsenal.co.uk.