



# My Network

Online Box Office walkthrough

# My Network

- Please ensure that all membership accounts are activated on the Online Box Office ([eticketing.co.uk/arsenal](http://eticketing.co.uk/arsenal)) before adding them to a network. Activating a membership account will allow you to login to the Online Box Office and manage your details, purchase tickets and renew memberships.

## My Network

- To activate your membership, please visit [www.eticketing.co.uk/arsenal](http://www.eticketing.co.uk/arsenal) and click the **Welcome. Login** button on the top-right of the screen.
- Type in your membership number and password. Click **Login**.
- Scroll down to the Ticket Hub and click on **Manage My Network**.

### Login

Membership Number

Password

Activate your Membership  
Forgot password?

**Login** >

### Create Account

If this is your first time using the Arsenal Online Box Office please create a new account.


However, if you already have an existing Arsenal Membership or have booked with Arsenal before, please login or activate your account using the link on this page.

**If you are purchasing tickets or renewing memberships for other Arsenal Members, please ensure that each additional Member is assigned to your Network prior to your transaction.**


**Create account** >

#### TICKET HUB

##### MATCHDAY MENU




**Match Tickets**  
Purchase tickets for Arsenal Home and Away fixtures.  
[Find Match Tickets >](#)




**Arsenal Ticket Exchange**  
Season ticket holders - use this facility to post your ticket for sale for matches you cannot attend.  
[Sell Your Seat >](#)

##### SEASON MENU




**My Network**  
Create a network of other Arsenal Members who you can manage and assign seats to.  
[Manage My Network >](#)



**The Arsenal Membership 2013/2014**  
Join now as a Red level member for 2013/14.  
[Renew My Memberships >](#)  
[Buy new Arsenal Memberships >](#)

## My Network

- Read the instructions at the top of the page. To add a current member, click **Search for existing Users**.
- Add a member to your network by using their membership number and surname\* or their email and click **Search**. **Select** if you're happy with the result. The member is now *Level 1 (Assignment)* in your network.
- In order to post a seat on Ticket Exchange, the member must be *Level 2 (Managed)* in your network. Click **Upgrade** in the left column to send an email, requesting authorisation.

 **Search for existing Users** ▼  
If a user isn't found then you will be given the option of registering them

Add existing member

Add an existing Arsenal member to your network. Please note that every membership added to your network will require a valid email address.


Membership No


Surname


...Or if you don't know your friend's account details:



E-Mail Address

**Search** ▶

 **Search for existing Users** ▶  
If a user isn't found then you will be given the option of registering them

 **Register a new user** ▶  
Fill out all the details of your new user

 **View your current network** ▼  
Manage your associates, whether you can manage their account, and they yours

Their Tickets	Member	My Tickets
<input type="text"/>	<b>Search</b> ▶ <b>Clear</b>	Page <input type="text" value="1"/> of 1 <span>◀ ▶</span>
I can assign tickets to <b>Upgrade</b>	Mr T Test  Add to group	(2 4 6 8) who can assign tickets to me <b>Upgrade</b> 

\* Or the organization's name as it appears on the membership card

## My Network

- The member will receive an email, inviting them to login to the website and upgrade to *Level 2 (Managed)* in your network.

### My Network Friend Request

Dear Mr T Test (2 4 6 8),

Mr Ian Gold Test 14 (2 3 9 9) has already added you as a friend to level 1 of their Network and has now requested to upgrade your status to level 2-Managed Level.

This level will allow the above member to manage your account, and if applicable post your seat on the Ticket Exchange.


Please login and go to my network to accept or reject the friend request.




If you have any queries regarding My Network please contact us at [boxoffice@arsenal.co.uk](mailto:boxoffice@arsenal.co.uk) or call +44 020 7619 5000 between the hours of 9.30am - 5pm Monday to Friday.



Thank you for your continued support.  
Arsenal Box Office

[Terms & Conditions](#) [Privacy Policy](#)

- They may authorise you to manage their account by clicking **Accept\*** or decline by clicking **Reject**.

 **View your current network** ▼  
Manage your associates, whether you can manage their account, and they yours


Their Tickets	Member	My Tickets
<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="button" value="Search"/> 	<input type="button" value="Clear"/>
Page 1 of 1  		




I can assign tickets to <b>Upgrade</b>	 Mr Ian Gold Test 14 (2931989) <input type="button" value="Add to group"/>	who has requested to manage my tickets <b>Accept Reject</b> 
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\*When linking your own memberships, please log out of the lead account before you log in with the invited account.

## My Network

- You can now post seats for sale via Ticket Exchange on behalf of your friend.

**View your current network**  
Manage your associates, whether you can manage their account, and they yours

Their Tickets	Member	My Tickets
<input type="text"/>	<input type="text"/>	<input type="text"/>
	<b>Search</b> 	<b>Clear</b>
		Page <input type="text" value="1"/> of 1  
I can manage tickets for <b>Downgrade</b>	Mr T Test (2 4 6 8)  Add to group	who can assign tickets to me <b>Upgrade</b> 